

GAP CONTAINMENT CERTIFICATION AUDITOR MONITORING REPORT

Name of auditor		Audit date (DD-MM-YYYY)	
Role e.g., Auditor, Lead Auditor			
Organization audited		Audit duration	
Objective of monitoring			
Monitored by		Approved by	
Conclusion & remarks Qualified as an Auditor/ Lead Auditor/ Trainer			

Activities	Performance remarks
PREPARATION Audit planning, document review, legal requirements understanding, industrial knowledge, etc.	Status: Not Applicable / Satisfactory / Exceeds Expectations Remarks:
CONDUCTION OF AUDIT Time management during audit, ability to conduct opening and closing meeting, reporting and presentation of audit findings, etc.	Status: Not Applicable / Satisfactory / Exceeds Expectations Remarks:
TECHNICAL KNOWLEDGE Subject area competence, knowledge application, industrial best-practice knowledge, etc.	Status: Not Applicable / Satisfactory / Exceeds Expectations Remarks:
PROFESSIONAL ATTRIBUTES Personal appearance, good listener, has integrity, empathy, safety-prone/adverse behaviour, team leader skills, etc.	Status: Not Applicable / Satisfactory / Exceeds Expectations Remarks:
COMMUNICATION SKILLS Ability to communicate at different organizational levels, courage to communicate unpleasant issues, etc.	Status: Not Applicable / Satisfactory / Exceeds Expectations Remarks: